**Summary**

College educator with over 20 years’ experience; published author; composer, script writer and lyricist. Producer, creator, composer, lyricist of musicals, dramas, comedies, stage productions for adults and children. Productions have toured and have been produced here and abroad in other languages. Initiative-taking and dependable while achieving high performance. Creative professional with extensive project experience from concept to development.

**Experience**

University of Bridgeport August 2021 to Present

**Adjunct faculty in English and Music departments**

**UB Faculty Senate Elected Member**

Bridgeport, CT

* English 101 Academic Writing
* English 102 Intro to Literature
* English 202 Professional Writing
* Music 345 X-HB, Music 445 - Story to Song (Designed Course)
* Music 245 / Theater 245 History of Musical Theater (Designed Course)
* APM 100-11 Song Writing (Designed Course)
* Scheduled to teach in Spring 2024 English 235 Health and Medicine in Lit DL

Konedu Home Care, LLC August 2013 to October 2019

**CNA Instructor/Training Coordinator and Director of Recruitment** Woodbridge, CT

* Created and implemented new hiring and training processes, slashing costs by over 50%.
* Created mobile accessible LMS system (in English and Spanish) on secure newly designed and built website.
* Designed and built a new company website improving client acquisition rates by 20%.
* Successfully trained 140 existing employees on Department of Social Services newly mandated (July 2018) modules within 75 days.
* Created a new handbook and course documentation for participants.
* Created a computer component for New Hires to maximize essential pathways for communications between Supervisors and Staff.
* New Hire Orientation and Compliance Training
* Answered employee and new hire questions regarding mandatory training and resolved any issues.

Housatonic Community College August 2001 to July 2015

**Adjunct Instructor in English and Developmental Studies**

Bridgeport, CT

* Intro to College Writing
* Enhanced Reading
* English 101 Intro to Literature
* English 102 - Research Paper
* Effective Communications
* Developmental Studies
* Creative Writing

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Miracle of Fatima Foundation Inc. May 2002 to June 2018

**Executive Director**

Milford, CT

* Playwright, composer, lyricist for an internationally recognized musical that was produced here and abroad in three languages.
* Crafted all promotional materials including video and other informative data and provided it to social media, websites, and print media to promote it to the public.
* The designed concept for virtual set
* Managed day to day operations
* Hired artists, directors, performers, actors, stagehands, and designers.
* Created long- and short-range plans and approved marketing and advertising materials used for publicity.
* Fostered productive, professional working relationships with vendors and fellow craftspeople.
* Organized performance schedules and designed each performance, including theme development, guest artists, ensembles, and visual elements.
* Developed budget and negotiated contracts and quotes to ensure projects were completed within financial constraints.

Sacred Heart University August 1999- December 20

**English/Communications Instructor**

Fairfield, CT

* English 101
* English 102
* Public Speaking
* Freshman Seminar
* Freshmen Advisor - 3 of 4 years

**Education and Training**

**New York University** 1999

**Master of Fine Arts**: **Writing/Composition/Lyricist**

New York, NY, United States

Thesis: The Miracle of Fatima musical; a historically accurate retelling of an event that took place in Fatima, Portugal in 1917 which made international news including the New York Times. Recognized by leading authorities about Fatima as the most effective and accessible means to share the story.

Magna cum laude graduate

**Sacred Heart University** 1993

**Bachelor of Science**: **English**

Fairfield, CT, United States

Cum laude graduate

**Saint Vincent's Hospital**  1972

**Diploma**: **Nursing** (License no longer active as of 2016)

Bridgeport, CT, USA

**Skills**

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| --- | --- |
| * CANVAS LMS * Blackboard LMS * Excellent communicator * Teaching traditional and non-traditional students * Creating a positive learning process * Computer literate * Proficiency in Microsoft Office Suite * Former AHA CPR AED Adult/Child Instructor | * File/records maintenance for mandatory training requiring audit and affecting Federal and State reimbursement. * Plumbing * Home Repairs |